Appendix F:
Setting Up Your Laptop to Print Wirelessly at the Willits Library, Mendocino County Library

1. Click Start, go to Control Panel or Printers and Faxes (OR Printers & Other Hardware).
2. Click Add Printer. This will open up a wizard. Click Next.
3. Select Local Printer and make sure the checkbox (Automatically detect and install my Plug and Play printer) is NOT selected. Click Next.
4. Select Create a new port and in the drop-down menu, select Standard TCP/IP Port. Click Next.
6. In the “Printer Name or IP Address” field, type “192.168.1.155” (NO quotation marks). (You may be asked to click Next at this point.)
7. Select “HP” in the printer manufacturer box, and scroll down to and select HP LaserJet 4050 PCL6 (if this is not on your list, choose HP LaserJet 4050 PCL instead).
8. Your computer will now probably automatically install the driver for this printer. Just let it or click OK if it asks.
9. If asked, choose Do Not Share This Printer.
10. If asked to “Print a test page?”, select No.